$75.00 Fee

Application # _____

STILLWATER COUNTY
APPLICATION FOR TEMPORARY STREET/ROAD CLOSURE

To be completed by the applicant - Incomplete applications will not be processed.

Name: _____
Contact Person: _____ **Phone:** _____
Address: _____
_____

Site Location - Exact Section of Stillwater County Street/Road applied for:

_____
_____

Town of _____ **or Section**_____ **Township**_____**Range**_____

Nature of Function/Project: **Drawings Attached**_____

_____
_____

Duration of Closure:_____

IN ORDER TO PROMOTE PUBLIC SAFETY AND PROTECT LIFE AND PROPERTY IT IS NECESSARY FOR EVERY PERSON, PARTY, OPERATION, BUSINESS OR UTILITY DESIRING TO TEMPORARILY CLOSE ANY COUNTY ROAD, STREET, ALLEY OR THOROUGHFARE TO OBTAIN A PERMIT PRIOR TO SUCH CLOSURE AND POST BOND AS MAY BE REQUIRED.

APPLICANT HEREBY AGREES TO THE FOLLOWING CONDITIONS:

1. To perform all work in compliance with Stillwater County Specifications, a copy of which is available at the County Road Dept
2. To notify the County Road Dept. Office prior to starting any work within the County right-of-way covered by this permit.
3. Applicant will be responsible for any damage to other installations already in place.
4. To provide proof of insurance, indemnify and save harmless Stillwater County, its officers and employees, from responsibility, damage, or liability arising from the exercise of the privileges granted herein.
5. To meet all requirements for warning signs, traffic control and public safety (Manual on Uniform Traffic Control Devices).

IT IS FURTHER AGREED:

1. Applicant shall furnish bond as required.
2. Above named applicant doing or authorizing said work will pay a fee as required, said fee to be retained by Stillwater County
3. Applicant shall not exceed or modify the scope of this project without prior approval from the County Road Dept. Office.
4. All work shall be inspected upon completion as arranged for by both parties, the Applicant and the County Road Dept. or his representative.
5. Permittee shall maintain, at its/his sole expense, the installation and/or structures for which this permit is granted, in a condition satisfactory to the County.
6. Should the work fail to meet standards, or if a defect in said work creates a situation affecting public health, welfare or safety, the applicant is solely responsible for correction of the deficiency. If applicant, upon notification by the County Road Dept. fails to correct said deficiency, the Stillwater County Road Dept. may make or authorize such corrections. All costs incurred in said corrections shall be charged against the Applicant, the Applicants heirs, assigns, or his bond. Emergency situations, as determined by the Road Dept. Office, shall be corrected immediately upon notification.
7. The applicant agrees to hold Stillwater County harmless for any damage to their facilities occurring during normal road maintenance operation now and in the future.
8. Nothing contained in this permit shall relieve Applicant of responsibility for the work performed under any permit granted.

The terms of this permit application are accepted and agreed to by:

_____ _____
Signature of Applicant(s) Date

Send the completed application form along with applicable fees and drawings to the following address:

Stillwater County Road & Bridge Department
P.O. BOX 715
COLUMBUS, MT 59019
Phone: (406) 322-5336

****

OFFICE USE ONLY - COPY OF FEES HERE

REVIEW OF APPLICATION FOR TEMPORARY STREET/ ROAD CLOSURE

- To be completed by the Stillwater County Road & Bridge Supervisor -

ROUTE NO. _____
STATION(s)_____

COMPLETE APPLICATION RECEIVED?	Yes_____	No_____		
INSPECTION FEE PAID?	Yes_____	No_____	Amount	_____
PLANS/DRAWINGS SUBMITTED?	Yes_____	No_____		
PROOF OF INSURANCE PROVIDED?	Yes_____	No_____	Company	_____
BOND PROVIDED?	Yes_____	No_____	Amount	_____

PRELIMINARY INSPECTION OF APPLICATION RECOMMENDED FOR:

APPROVAL_____ CONDITIONAL APPROVAL_____ DISAPPROVAL_____

_____ _____
County Road & Bridge Supervisor Date

List conditions of approval:

_____
_____
_____

DECISION ON APPLICATION FOR TEMPORARY STREET/ROAD CLOSURE

- To be completed by the Stillwater County Commissioners

The Board of County Commissioners of Stillwater County, Montana, do hereby:

APPROVE_____ CONDITIONALLY APPROVE_____ DISAPPROVE_____

the permit application for temporary street/road closure.

_____ _____
Chair, Board of County Commissioners Date

FINAL INSPECTION OF STREET/ROAD CLOSURE

- To be completed by the Stillwater County Road & Bridge Supvisor -

Inspected by _____ Inspection Date_____

Completed project: _____ **meets requirements of the preliminary application**
_____ **does not meet approval for the following reasons:** _____

_____
_____

NOTICE: Approval of the foregoing application shall not grant authority to the permittee to burden or otherwise impair or infringe on third party property interests which may exist or inure to the benefit of third parties relative to the county property or right-way which is referenced in this application.

Routing

Initial Course of action

_____ 1. Road & Bridge – Preliminary inspection
_____ 2. Road & Bridge – Approval and fees to Finance Department
_____ 3. Finance Department – Deposit fees and submit application to BOCC final approval
_____ 4. Commission action – Decision on application for permit
_____ 5. Road & Bridge – Letter to Sheriff's dispatch to inform all emergency services
_____ 6. Road & Bridge – Final inspection, approval and file original for one (1) year

EXHIBIT A

Conditions of Approval for Temporary Street/Road Closure
Stillwater County, Montana

1. Contact Person for Event: _____
   Name Phone

2. Name of town and street(s) for which closure authorization is requested:
   _____

3. Drawing of Streets to be closed and detour route must be submitted with permit application.

4. Road(s) approved for closure must be identified with road closed signs and barricades.

5. Detour routes must be identified with the proper detour signs.

6. No Stakes or pegs are allowed in asphalt, and all other permanent damage to any roadway is prohibited.

7. Roads must be opened and signs must be removed immediately after event ends and clean up is done.

8. A copy of the street closure permit must be on location with the responsible person in charge.

_____ _____

Signature of Applicant(s) Printed Name and Title

Signs and barricades are available for loan at the Stillwater County Road & Bridge Department. Borrowed signs and barricades must be returned within 3 days after event.

R&B Dept/July 12, 2010